



## Direct Deposit Authorization

I, \_\_\_\_\_ do hereby authorize direct deposit of my bi-weekly payroll check. I understand that my paycheck stub will be emailed to my Mont Belvieu email address unless I assign an alternative email address.

I would like my check stub emailed to me at the following email address;

\_\_\_\_\_

### Account # 1

Account type:           Checking   or           Savings

Name on Account \_\_\_\_\_

Name of Bank \_\_\_\_\_

Routing Number \_\_\_\_\_

Account Number \_\_\_\_\_

Distribution: Flat amount \$ \_\_\_\_\_ or \_\_\_\_\_% of net

### Account # 2

Account type:           Checking   or           Savings

Name on Account \_\_\_\_\_

Name of Bank \_\_\_\_\_

Routing Number \_\_\_\_\_

Account Number \_\_\_\_\_

Distribution: Flat amount \$ \_\_\_\_\_ or \_\_\_\_\_% of net

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please bring completed form directly to payroll. For your protection, we do not not accept completed forms via email.**