



11th Annual



Christmas On The Hill Parade

2019

Sunday | December 8th, 2019 | 6:00 PM

Parade Float Application

Quick Details

LINE-UP TIME AND LOCATION:

5:00 PM @BHISD (Specific gate entrance will be assigned)

ENTRY FEE:

\$20 per entry fee will go to the local Mont Belvieu Food Pantry

NUMBER OF FLOATS:

Limit of 55 floats – first come, first served

DUE DATE:

Form due by November 22nd @ 5:00 PM

MANDATORY PARADE MEETING:

Wednesday, December 04, 2019 **7:00 PM** City of Mont Belvieu- The Hilltop Senior Center

INSTRUCTIONS TO RETURN ENTRY FORMS/FEE:

- Drop off: The Hilltop Senior Center – ATTN Tiffany Ramos
- Monday - Thursday (9AM-7PM) or Friday (9 AM- 5PM)
- Please make checks payable to: City of Mont Belvieu

ENTRY DEADLINE:

Friday, November 22, 2019 @ 5 PM



Special Instructions

Line-up numbers and detailed information will be distributed at the mandatory meeting on Wednesday, December 4th, 2019 at 7:00 PM.

In the event of bad weather, please call Tiffany Ramos @ (713) 724-2509. If a cancellation is necessary, a decision will be made by 2:00 PM on the day of the parade. The rain-out date will be December 15th, 2018.

Please retain the guidelines below for your records. Send in the application only.

PARADE INFORMATION & GUIDELINES

This is a guideline for you to review and share with your group. The parade will begin at BHMS-SOUTH, travel North on Eagle Drive and conclude at the City of MB Park or the courthouse annex. Each entry should have an organized plan in place for drop-off and pick-up of each parade participant to ensure safety. You will also be given a specific gate to enter to get in the parade line-up.

For the safety of parade on-lookers and participants, please respect the following:

- All entries MUST display lights.
- All entries with dogs must submit proof of current vaccines with entry form.
- After parade ends, no participants will be allowed to ride back on horses via Eagle Drive to return to their trailers. (FOR SAFETY REASONS)
- All parade entries MUST be decorated with a Christmas theme and other appropriate holiday decorations.
- Entries must be entertaining and wholesome for a family audience.
- All walking groups shall wear costumes or holiday colors that reflect the parade theme, Christmas on the Hill.
- All walking, marching and performance groups must stay in constant motion for the duration of the parade. Constant forward motion of the parade line-up must be maintained at a steady pace to prevent gaps. Please DO NOT STOP and perform along the parade route or in front of the judges' stand.
- Candy will be allowed. However, it can only be tossed by the walking participants. ALL entries must have 2 adult monitors walking along the crowd side of their vehicles and/or floats to ensure spectators do not get close to moving vehicles. One monitor should be located on the front and back of the float. This is a safety requirement to prevent young children from running into the street to retrieve candy.
- Only Christmas music may be played/projected from the entrant's floats, vehicles, etc. Any vehicle playing profane music will be pulled from the parade immediately.
- No fire or pyrotechnics or the firing of firearms of any kind are allowed.
- All children participating in the parade must be supervised by an adult at all times.
- Only family appropriate dancing shall be displayed by dance groups.
- Horse entries must be decorated with the Christmas theme.
- Entries that use live animals (horses, dogs, etc.) are responsible for cleaning up after them before, during & after parade.

- Groups with children under the age of 6 must be riding on a vehicle or float instead of walking.
- Vehicles must maintain a slow speed dictated by the pace of the parade. A safe distance between each float is mandatory. Safety is our main concern during the parade.
- No spinning wheels, etc. on the parade route.
- Floats may be no more than 13 feet high to pass safely under high line wires.
- A map will be provided for all parade entrants. Please follow all directions provided for you and your group. Make sure all necessary information is shared to your participants. It is your responsibility that all participants and parents follow parade guidelines.
- Please designate a spot (other than the parade line-up area) to meet your participants before and after the parade. Due to traffic and safety concerns, only floats will be allowed to enter through the Official Line-up gates. Too many extra vehicles that do not participate in the parade will cause traffic jams and safety hazards.
- A parade number will be assigned for each vehicle entered in the parade. This number MUST be displayed in the upper right side of your vehicle/float for you to enter the parade line. This number should be visible for judging purposes. You will not be allowed to enter the parade line without your number.
- All entries must display the name of their group, business, etc. on the front of their parade entry for the judges and crowd to see.
- The parade line-up will begin promptly at 5:00 PM.
- There will -only be one (1) live Santa Claus which will be located on the City of MB fire truck at the very end of the parade. Please be sure and communicate these guidelines to your participants and/or parents.
- Awards will be given in the following categories:

Most Creative

Best School

Most Entertaining

Best Club/Organization

Best Church

Best of Show

Best Company/Business

Best Equestrian (Horse)

Committee's Choice Award

Parade Entry Form

Please provide the following information(MUST BE TYPED):

Applicant's Name:		
Business/Organization/Group:		
Address:		
City:	ST:	ZIP:
Home Phone:	Cell:	
Email:		

Entry Type: (Please select ALL that apply)

- MOTORIZED VEHICLE (TRUCK, CAR, CYCLE, ETC.)
- MINI TRAIN
- ANIMALS (HORSES, DOGS, OTHER LARGE ANIMALS)
- MUSICAL ENTRY (BAND, CHOIR, ETC)
- NON-MOTORIZED VEHICLE (BICYCLE, WAGON, ETC.)
- PERFORMANCE GROUP
- USE OF FLATBED TRAILER/FLOAT
- WALKING/MARCHING GROUP
- OTHER (SPECIFY)_____

Please select a category for your entry:

- AMBULANCE
- ANTIGUE VEHICLE
- CHURCH
- CLUB/ORGANIZATION
- COMPANY/BUSINESS
- DANCE/CHEER GROUP
- FIRE TRUCK
- HONOR/COLOR GUARD
- HORSE
- MILITARY VEHICLE
- MILITARY VEHICLE
- NOVELTY VEHICLE
- POLICE VEHICLE
- POLITICAL (Not Judged)
- SCHOOL BAND
- SCHOOL CHEER/DRILL TEAM
- SCHOOL CHOIR
- SPORTS TEAM
- SUBDIVISION/APT.COMPLEX
- OTHER: _____

My signature below indicates that I have read and agree to follow and adhere to all parade rules and operate my entry at the aforementioned special event, and agree to comply by all event rules and regulations set forth throughout this document and any attached documents. I also assume the responsibility of informing my co-workers, parents, participants, guests and any individual participat-ing in my entry of the event rules and will ensure that they are adhered to and complied with throughout the entire event. I also understand that the City of Mont Belvieu/ BHISD/BH Parade Committee is NOT liable for any accidents and/or damages that may occur before, during or after the parade. I, hereby, release the City of Mont Belvieu/BHISD/BH Parade Committee of any responsibility what-soever.

Name: _____ Date: _____

This section is what the MC will announce when in front of the judges stand:

*****FOR OFFICE USE ONLY*****

Date Received _____ Amount Paid _____ Method of Payment _____ Parade Number _____